

Employer Notification to Employees of the Availability of Unemployment Compensation

Unemployment Insurance (UI) benefits are available to workers who are unemployed and who meet the requirements of state UI eligibility laws. You may file a UI claim in the first week that employment stops or work hours are reduced. For assistance or more information about filing a UI claim, call 1-866-239-0843 or visit www.iowaworkforcedevelopment.gov

You will need to provide Iowa Workforce Development with the following information in order for the state to process your claim:

1. Social security number
2. Name, payroll address and telephone number of your last employer
3. Start and end dates of your last job
4. Whether or not you will receive vacation pay, severance, etc.
5. Alien registration number (if not a U.S. citizen or permanent refugee)
6. DD-214 (Member 4) if you served in the U.S. military during the last 18 months
7. Verifying your identity by answering security questions
8. Standard Form 8 (SF-8) if you worked for the federal government in the last 18 months
9. Name(s), date(s) of birth, and social security number(s) of any dependents that are claimed as exemptions on your federal income tax return
 - a. Spouses may be claimed as a dependent if their gross wages were \$120.00 or less in the week prior to filing your claim.
 - b. Self-employment does not count as gross wages for dependent purposes.

To file a UI claim online, visit: www.iowaworkforcedevelopment.gov

To file a UI claim by phone call: 1-866-239-0843

If you have questions about the status of your UI claim, you can call the state UI agency at 1-866-239-0843 or e-mail uiclaimshelp@iwd.iowa.gov

